

**REGIONAL TRAINING AND VENDOR SHOWCASE
SPEAKER AGREEMENT**

I. SPEAKER CONTACT INFORMATION

Employer Name:

First Name:

Last Name:

Certification(s):

Job Title:

Address:

City:

State:

Zip Code:

Phone Number:

Email Address:

Web Site Address:

This agreement is between Speaker, officially represented by _____, and the Oregon Public Purchasing Association (OPPA), officially represented by Camber Schlag.

Agreed:

Speaker will provide, for compensation, a workshop for the OPPA Spring Conference entitled,

Leadership 2017: What Local Government Leaders Need to Know Now.

Date: May 19, 2017

Time: 8:30 AM

Place: Wildhorse Pendleton, Oregon

Scope: Speaker will deliver a three hour live workshop on the topic above, which will include audience participation activities, video clips, table discussions, and instructional content. Assistance with activities will be provided by OPPA. Electronic workbooks will be sent by email on or before {date}. Paper workbooks will not be provided by Speaker.

Compensation: \$5,000. Due and payable by 30 days from date of invoice, which shall be submitted after the event.

Travel: OPPA will provide a hotel room for one night.

Technical needs: Projector & screen, lapel mic, sound system, wifi internet connection

II. AGENDA *(Please mark session(s) you plan on attending)*